

QUICK POINTS ABOUT REGISTRATION

- University and College of Science and Engineering registration policies are strictly enforced; therefore, it is in every student's best interest to ensure that registration is completed in a proper and timely manner.
- Before registering for a course and/or before making any registration changes, students are strongly encouraged to consider the impact of such changes on their financial, academic, work-related, and personal circumstances.
- Please see the following link from One Stop, for information on the Office of the Registrar's policy for charging late registration fees:
http://onestop.umn.edu/onestop/Registration/Additional_Registration_Information/Registering_for_Courses/Late_Registration_Fees.html.
- If a student fails to initially register by the end of the first two weeks of a term, the student's record is automatically deactivated by the registration system. Students who are discontinued due to non-registration must apply for readmission if they wish to continue their studies. See the following link for more detailed information about deactivation and readmission: http://www.grad.umn.edu/current_students/registration/active_status.html.

REGISTRATION EXCEPTION

Registration exceptions are defined as: adding courses or changing grade basis after the second week of the term; dropping courses after the eighth week; and registering for more than 18 credits in a term. If you need to request such an exception you should first go to the Policies and Exceptions section of the [One Stop Graduate student resources web site](#). You will also want to read over this [help document](#) before beginning this process. The registration exception process is now automated and you will need to log in with your x.500 username.

Before initiating this process, you must discuss with your advisor, DGS or DGS assistant, as well as the instructor of the course(s) in question.

Additional questions can be directed to dgs@cs.umn.edu.